**P4.3 – Task 08 -** You are required to prepare a three column cash book for the month of April for the scenario above. The cash book should be balanced off at the end of the month.

The following are extracts from the cash book and bank statement of Dahl Cookery Store

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Cash Book Extract** | | | | | |
| Dr. |  |  |  |  | Cr |
|  |  | £ |  |  | £ |
| January 1 | Balance b/d | 254 | January 8 | P Iqbal | 182 |
| January 8 | C Offa | 278 | January 21 | D Virgin | 62 |
| January 14 | J Smith | 352 | January 28 | F Dean | 374 |
| January 27 | S Patel | 265 |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Statement Extract** | | | |
| **Date** |  | **Dr** | **Cr** |
| January 1 | Balance b/d |  | 254 |
| January 11 | C Offa |  | 278 |
| January 12 | P Iqbal | 182 |  |
| January 16 | Bank Charges | 45 |  |
| January 18 | J Smith |  | 352 |
| January 24 | D Virgin | 62 |  |
| January 29 | Credit transfer: XYZ Ltd. |  | 155 |

**P4.3 – Task 09** - Update the cash book from the data given. Then produce a bank reconciliation statement.